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Your registration request with WCB

1 message

Employer Services <EmployerServices@wcbsask.com>
To: "phyllis.hofseth@idealsiding.com" <phyllis.hofseth@idealsiding.com>

Wed, Nov 13, 2024 at 3:49 PM

This email includes important information about your new WCB account, please review the entire message.

Your request to register your business with WCB has been accepted. The WCB is an employer funded, no-fault insurance system that protects both employers and workers against financial loss resulting from workplace injuries. Employers are protected from lawsuits and workers are able to get the financial and medical help they need if they are injured at work. WCB coverage is mandatory for all employers in included industries operating in Saskatchewan (SK).

Business Name: Ideal Siding - 9138781 Canada Incorporated

WCB Firm Number: D039256

A username and password has been established for your firm.

Username: phyllis.hofseth@idealsiding.com

Password: This is the password that you provided when you completed the online registration form.

NOTE: You need to access your online account within 60 days of the date of this email for your account to remain active. If the WCB Online Account is not accessed for 18 months, the account will be deleted and it will be necessary to re-register for online services.

As a recently registered account holder, you will be responsible to:

- Review and revise your wage estimate before Dec. 31 of each year to avoid penalties.
- Fill out and submit the annual return, **even if you have no workers.**
 - The [Employer's Payroll Statement \(EPS\)](#), due **Feb 28** every year must be filed to:
 - renew or cancel optional personal coverage,
 - report gross wages for workers who receive a T4
 - report any contractors hired
 - update your account information
 - advise our office that you are no longer working in Saskatchewan
 - Accounts activated in the current year between Jan. 1 and Dec. 31 are not required to file an EPS until the following year.

- For additional information on common reporting errors, please view [Common reporting errors for employers | Saskatchewan Workers' Compensation Board \(wcbask.com\)](#).
- [Obtain clearances](#) before a payment is made to any contractor to ensure you are not held liable for contractors' overdue premiums.
- [Report all workplace injuries](#) within five days of being made aware of the injury.
- Obtain a Section 156 clearance certificate if you purchase a business to avoid being responsible for their unpaid premiums.
- Notify our office when business operations have ceased.
- Submit a written request to cancel optional personal coverage and voluntary coverage.

Use our [Employer account checklist](#) to help see if you are meeting your responsibilities as an employer in Saskatchewan.

Easily manage your employer account by [signing in to your online account](#) to:

- [Pay payroll premiums](#)
- [File an annual EPS](#)
- [Request clearances](#)
- [Report a workplace injury](#)
- Register for e-bill
- Review claims costs
- Set up statement notifications
- Review new statements of account (your bill)

Contact employer services at 1.800.667.7590, employerservices@wcbask.com or visit www.wcbask.com for more information, such as [safety and prevention initiatives](#), [employer forms and fact sheets](#). The WCB is committed to workplace safety and injury prevention and to working with employers, workers and other stakeholders to make Saskatchewan workplaces among the safest in Canada. Our Prevention Services has industry/rate code specific Account Managers to help you navigate the WCB system and work with you on injury prevention initiatives and resources. Contact worksafeinquiry@wcbask.com to speak with your industry specific Account Manager. WorkSafe Saskatchewan is focused on reducing workplace injuries and fatalities in Saskatchewan. If you are interested in attending a workshop on understanding the WCB, visit www.worksafesask.ca to register online.

Your Statement of Account has been mailed to the address you provided on your registration form. Please be advised that your first payment is due 30 days from the statement date unless otherwise stated.

Employer Services

Saskatchewan Workers' Compensation Board

The Workers' Compensation Board is committed to the elimination of workplace injuries and illnesses. Thank you for having a safe day. This email and any files transmitted with it are considered confidential and are solely for the use of the individual or entity to whom they are intended. If you are not the intended recipient, be advised that you have received this email in error and that any use, dissemination, forwarding, printing or copying of this email is strictly prohibited. If you have received this email in error, please notify the sender immediately and delete all copies of the original email message. We have taken precautions against viruses, but take no responsibility for loss or damage that may be caused by its contents.

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